2018 - 2019 Short Term Santa Barbara AEBG Consortium: Adult Education Block Grant ACTIVITY CHART

YOUR PROGRAM/AGENCY NAME:
Santa Barbara Public Library's Adult Literacy Pre-ESL Program Pilot
IDENTIFY OFFICIAL AEBG PROGRAM AREA 1 – 7 as identified in the AEBG Three-Year Plan: Programs for immigrants eligible for educational services in citizenship, English as a second language, and workforce preparation.

NO.	OBJECTIVE	ACTIVITY DESCRIPTION	TIMELINE FOR COMPLETION	PERSON OR AGENCY RESPONSIBLE	OUTCOME	DATA CAPTURE METHOD
1.	Improve access to online language learning software for blended learning and self-study.	Purchase 3rd Literacy Lab computer and 5 sets of headphones with microphones to accommodate increase in blended learning and self-study for pre-ESL learners.	11/30/2018	SBPL/Devon Cahill	Improved access to online learning	Excel
2.	Develop pre-ESL training module for bilingual volunteer tutors	Work with ESL instructor to develop 4-hour training module for volunteers interested in working with pre-ESL learners	01/31/2019	SBPL/Devon Cahill	Pre-ESL training module ready	Access, Excel
3.	Develop pre-ESL intake and initial learner assessment procedure	Consult with ESL instructor to fine tune existing intake process to better assess pre-ESL learners	01/31/2019	SBPL/Devon Cahill	Better assessment will enable us to meet learner need and make successful volunteer match	Access, Excel
4.	Training test run	Train 3-5 tutors pre-ESL module. Track feedback	02/28/2019	SBPL/Devon Cahill	Assess strengths and weaknesses of module. Make adjustments.	Excel

EMAIL THIS FORM TO SBAEBG@GMAIL.COM

5.	Tutor/learner matching test run	Work with learners and tutors to make successful matches	03/15/2019	SBPL/Devon Cahill	Matches made to initiate pre-ESL training	Access, Excel
6.	Tutor observations	Observe tutor/learner pairs. Meet with tutors to discuss methodology and best practices	Begins 4/15/2019	SBPL/Devon Cahill	Improved approach to learner-centered practice to increase learner persistence and attain stated goals	Access, Word, Excel
7.	Evaluate pilot program	Assess/measure effectiveness of program	04/30/2019	SBPL/Devon Cahill	Effectiveness of all aspects of pilot program evaluated	Access, Excel

EMAIL THIS FORM TO SBAEBG@GMAIL.COM