

## **BPAP Meeting Agenda 04/18/2025**

1. Members
  - Keller Magenau, Chair, non-voting
  - Dan Le Guen-Schmidt, Executive Committee
  - Paloma Arnold, Executive Committee
  - Liz Auchincloss, Classified Staff
  - Linda Esparza Dozer, Advancing Leadership Association
  - Christopher Johnson, Advancing Leadership Association
  - Valdas Karalis, Classified Staff
  - Paulmena Kelly, Confidential Staff
  - Michael Medel, Advancing Leadership Association
  - Kim Monda, Academic Senate
  - Joshua Ramirez, Academic Senate
  - Daniel Spitz, Faculty Representative
  - Jason Thornell, Classified Staff
  - Bruce Tan, Associated Student Government
  - Cornelia Alsheimer-Barthel\*, Faculty Association, non-voting
2. Approval of Minutes of April 4, 2025
  - a. Draft BPAP Minutes - 04/04/25
3. Information
  - a. Feedback on Revisions Form
    - i. This form is a tool to summarize and submit feedback from constituent groups. Submissions will come to BPAP for discussion.
  - b. Legal Update #46 has been received and will be shared with Chapter Leads.
  - c. Chair report: Positive feedback from the Board
4. **Action**
  - a. The following policies and procedures contain revisions that have been reviewed by constituent groups and are proposed for a vote to recommend to the Board of Trustees and/or Superintendent/President.
    - i. AP 3510 Workplace Violence
    - ii. AP 4232 Pass/No Pass
    - iii. AP 4231 Grade Changes
5. Discussion
  - a. AP 2410 Board Policies and Administrative Procedures

This AP is out of date. We need to revise in order to codify new practice. There are draft/proposed changes here for discussion and decision about how best to proceed. This is a priority item in order to ratify the processes of this committee. The corresponding BP is being reviewed by the Board's Policy Subcommittee.

Draft BP/AP Process Chart

Board Policies and Administrative Procedures Committee

The Board's Policy Subcommittee requests have been incorporated into the Board Policy process.

**6. Legal Updates**

The following drafts are presented for distribution to constituent groups. Relevant information for each draft is contained in the attached cover sheets.

**Feedback Due April 25 for May 2 vote.**

1. AP 7211 Faculty Service Areas, Minimum Qualifications, and Equivalencies  
(Pulled)
2. AP 2710 Conflict of Interest

**Feedback due May 9 for May 16 vote.**

3. AP 6800 Health and Safety

**7. Scheduled Review**

The following drafts are presented as part of the scheduled review of Chapters 4 & 5.

**Feedback Due April 25 for May 2 vote.**

1. AP 4010 Academic Calendar

**8. Proposed Review**

The following policies and procedures have been proposed for revision outside of the continuous review cycle. **Feedback Due April 25 for May 2 vote.**

1. AP 3810 Claims Against the District

**9. Board Policies**

The following drafts have been to the Board of Trustees for a first read and are now presented for distribution to constituent groups before the Board's second read and vote.

**Feedback Due May 9 for May 16 vote.** (If approved these go to the Board on May 22).

- a. BP 2110 Vacancies on the Board
- b. BP 2315 Closed Session
- c. BP 2340 Agendas
- d. BP 2350 Speakers
- e. BP 3510 Workplace Violence
- f. BP 3810 Claims Against the District
- g. BP 4250 Notice, Pause, and Readmission

**10. Returned to Chapter Leads**

1. AP 3721 Email (ED of IT)

**11. Report Out - Approval/Adoption**

**In Progress**

- a. BP 3510 Workplace Violence  
BP 3810 Claims Against the District
  - i. Policy Subcommittee recommended 04/07/2025
  - ii. Board first read 04/17/25

Board Policies and Administrative Procedures Committee

- iii. Approved by BPAP [REDACTED]
- iv. Board second read and adoption 05/22/2025
- v. Posted on the website \_\_\_\_
- b. BP 5050 Student Equity and Achievement Program
  - i. Approved by BPAP 11/1/2024
  - ii. Policy Subcommittee 12/02/2024
  - iii. Board first read 02/20/2025
  - iv. Board second read and adoption 04/17/2025
  - v. Posted on the website \_\_\_\_
- c. BP 2430 Delegation of Authority to the Superintendent/President
  - i. Approved by BPAP 12/06/2024
  - ii. Policy Subcommittee recommended 02/18/2025
  - iii. Board first read 04/17/2025
  - iv. Board second read and adoption \_\_\_\_
  - v. Posted on the website \_\_\_\_
- d. BP 2110 Vacancies on the Board  
BP 4250 Notice, Pause, and Readmission
  - i. Policy Subcommittee recommended 2/18/2025
  - ii. Board first read 03/20/2025
  - iii. Approved by BPAP [REDACTED]
  - iv. Board second read and adoption 05/22/2025
  - v. Posted on the website \_\_\_\_
- e. BP 2350 Speakers
  - i. Policy Subcommittee recommended 2/18/2025
  - ii. Board first read 03/20/2025
  - iii. Returned to Policy Subcommittee 04/07/2025
  - iv. Approved by BPAP [REDACTED]
  - v. Board second read and adoption 05/22/2025
  - vi. Posted on the website \_\_\_\_
- f. BP 2340 Agendas
  - i. Policy Subcommittee recommended 2/18/2025
  - ii. Board first read 03/20/2025
  - iii. Approved by BPAP [REDACTED]
  - iv. Board second read and adoption 05/22/2025
  - v. Posted on the website \_\_\_\_
- g. BP 2315 Closed Session
  - i. Approved by BPAP 12/06/2024
  - ii. Policy Subcommittee recommended 2/18/2025
  - iii. Board first read 03/20/2025
  - iv. Board second read and adoption 05/22/2025
  - v. Posted on the website \_\_\_\_
- h. BP 2432 Superintendent/President Succession  
BP 3250 Institutional Planning  
BP 7160 Professional Development

Board Policies and Administrative Procedures Committee

- i. Approved by BPAP 11/1/2024
- ii. Policy Subcommittee recommended 2/18/2025
- iii. Board first read 03/20/2025
- iv. Board second read and adoption 05/22/2025
- v. Posted on the website \_\_\_\_

BP 7340 Leaves

- vi. Approved by BPAP 11/15/2024
- vii. Policy Subcommittee recommended 02/18/2025
- viii. Board first read 03/20/2025
- ix. Board second read and adoption 05/22/2025
- x. Posted on the website \_\_\_\_

i. BP 3445 Animals on Campus

- i. Approved by BPAP 02/21/2025
- ii. Policy Subcommittee 04/07/2025
- iii. Board first read 04/17/2025
- iv. Board second read and adoption \_\_\_\_
- v. Posted on the website \_\_\_\_

**Completed**

j. Minor/Non-Substantive Legal Updates

- i. Approved by BPAP 10/4/2024
- ii. Updated on the website 10/28/2024

k. AP 3415 Immigration Enforcement Activities

- i. Approved by BPAP 10/18/2024
- ii. Approved by Superintendent/President 10/31/2024
- iii. Posted on the website 11/1/2024

l. AP 5700 Intercollegiate Athletics

- i. Approved by BPAP 11/1/2024
- ii. Approved by Superintendent/President 03/19/2025
- iii. Posted on the website 03/19/2025

m. AP 3540 Sexual and Other Assaults on Campus

- i. Approved by BPAP 11/15/2024
- ii. Approved by Superintendent/President 11/25/2024
- iii. Posted on the website 11/25/2024

n. AP 3445 Animals on Campus

- i. Approved by BPAP 02/21/2025
- ii. Approved by Superintendent/President 03/19/2025
- iii. Posted on the website 03/19/2025

o. BP 2015 Student Trustee

BP 2310 Regular Meetings of the Board

BP 2355 Decorum

BP 3420 Equal Employment Opportunity

BP 7120 Recruitment and Selection

- i. Approved by BPAP 11/1/2024

Board Policies and Administrative Procedures Committee

- ii. Policy Subcommittee 12/02/2024
- iii. Board first read 02/20/2025
- iv. Board second read and adoption 03/20/2025
- v. Posted on the website 03/21/2025
- p. AP 2110 Vacancies on the Board
- q. AP 4040 Library Services
  - i. Approved by BPAP 03/21/2025
  - ii. Approved by Superintendent/President 03/31/2025
  - iii. Posted on the website 03/31/2025

12. Items for Future Consideration

- a. BP 4100 Graduation Requirements for Degrees and Certificates
- b. BP 5010 Admissions and Dual (Concurrent) Enrollment

13. Meeting Schedule

Fall 2024: 1st and 3rd Fridays, 11:00am-12:30pm

~~September 20: Organizational Meeting~~

~~October 4~~

~~October 18~~

~~November 1~~

~~November 15~~

~~December 6 – canceled due to schedule conflict~~

Fall Legal Update #45 received November 2024

Spring 2025: 1st and 3rd Fridays, 11:00am-12:30pm

~~January 24~~

~~February 7 – cancelled~~

~~February 21~~

~~March 7 – cancelled~~

~~March 21~~

~~April 4~~

~~April 18~~

~~May 2~~

~~May 16~~

Review membership for 2025-2026 to finalize by May

Spring Legal Update to be completed by June

14. Adjournment